

**Notice of proposed key decisions**

**Notice of meeting of Cabinet (20 July 2020)**

**PUBLISHED 18 June 2020**

## **Notice of proposed key decisions and meetings to be held in private**

In accordance with the requirements of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“the Regulations” which came into effect on 10 September 2012), this document gives 28 clear days’ notice of the key decisions which the Council intends to make.

The Council is no longer statutorily required to publish a Forward Plan, but this document sets out details of key decisions in the next 4 months (it may include decisions to be made by Cabinet or individual Cabinet Members and Officers which are not key decisions).

This document also gives notice of the Council’s intention that all or parts of the following meetings shall be held in private:

### **Cabinet at 5.30pm on Monday 20 July 2020 (part of meeting in private)**

This document sets out the items which are to be considered in private at the above-mentioned meeting(s). Any representations as to why any item should not be considered in private must be sent to the Service Manager Democratic Services at the address shown below.

Any representations as to why any item should not be considered in private must be sent to the Service Manager Democratic Services at the address shown below.

The Council will publish a further notice 5 clear days before the relevant meeting which will give the Council’s response to any such representations.

**In accordance with Regulation 9 of the Regulations this document provides the following information:**

- that a key decision is to be made on behalf of Newcastle City Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, his/her name and position and, where the decision taker is a body, its name and details of membership;
- the date on which, or the period within which, the decision will be taken;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;
- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker; and
- the procedure for requesting details of those documents (if any) as they become available.

**Key decisions are those executive decisions which are likely-**

- to result in the Council incurring expenditure which is, or the making of savings which are, **significant** having regard to the Council's budget for the service or function to which the decision relates; or
- to be **significant** in terms of their effects on communities living or working in an area comprising two or more wards in the City.

The following will not usually be key decisions:

- matters involving revenue expenditure of £250,000 or less;
- matters involving capital expenditure of £1,000,000 or less; and
- matters involving land and property within the delegations of the Head of Property.

The government has published guidance on the meaning of 'significant'.

**Further details of Council decision making can be found at-**

[Cabinet and Committee meetings information and Committee papers](#)

[link to Decision Makers reports and decision details](#)

## Details of Cabinet Membership

**The Cabinet** comprises the following Members with the portfolio responsibilities as indicated:

- Councillor Nick Forbes – Leader of Council
- Councillor Joyce McCarty – Deputy Leader of the Council and Cabinet member for Resources
- Councillor Ged Bell – Cabinet member for Employment and Culture
- Councillor Veronica Dunn – Cabinet member for Education and Skills
- Councillor Nick Kemp – Cabinet member for the Environmental and Regulatory Services
- Councillor Karen Kilgour – Cabinet member for Health and Social Care
- Councillor Arlene Ainsley – Cabinet member for Transport and Air Quality
- Councillor Clare Penny-Evans – Cabinet member for Climate Change and Communities
- Councillor John-Paul Stephenson – Cabinet member for Neighbourhoods and Public Health
- Councillor Linda Hobson – Cabinet member for Housing

[Link to Cabinet Portfolios](#)

Copies of, or extracts from, any document referred to in this notice may be obtained from:

Service Manager Democratic Services  
Newcastle City Council  
Civic Centre  
Barras Bridge  
Newcastle upon Tyne  
NE1 8QH

or contact us at:  
phone 0191 211 5159  
[www.newcastle.gov.uk](http://www.newcastle.gov.uk)  
[linda.scott@newcastle.gov.uk](mailto:linda.scott@newcastle.gov.uk)

In relation to **private business** the reason an item is expected to be considered ‘**in private**’ will be identified in accordance with the **exempt information categories** which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended):-

<b>Paragraph</b>	<b>Category/explanation</b>
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.

#### **IMPORTANT NOTE**

**This document sets out the Council’s intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the Regulations as to urgent decisions.**

	<b>July 2020</b>		<b>Non-key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Resources	20 July 2020
		Ward: All	
<b>What about</b>	<b>Newcastle's response to the Government's welfare reforms in the context of coronavirus (COVID-19).</b> : This is the bi-annual update report to Cabinet on the impact of the welfare reforms on Newcastle and our response		
<b>Information available to the decision maker</b>	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Neil Munslow, Service Manager: Active Inclusion	
	phone	0191 211 6351	
	email	<a href="mailto:neil.munslow@newcastle.gov.uk">neil.munslow@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.		

	<b>July 2020</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Transport and Air Quality	20 July 2020
		Ward: All	
<b>What about</b>	<b>Tyneside Clean Air Zone:</b> This report will provide an update on the Clean Air Zone following continuing discussions with Government and request Cabinet approval for the resubmission of a Full Business Case to Government.		
<b>Information available to the decision maker</b>	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Tom Warburton, Director of City Future	
	Contact Officer	Graham Grant, Head of Transport Investment	
	phone	0191 2116011	
	email	<a href="mailto:graham.grant@newcastle.gov.uk">graham.grant@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<b>Public</b> – it is expected that the meeting will be open to the public during consideration of this item.		

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Resources
		Ward: All
<b>What about</b>	<p><b>NEPO507 – Travel Arrangements:</b> The North East Procurement Organisation (NEPO) has undertaken a collaborative procurement exercise on behalf of its 12 Member Authorities, to put in place contractual arrangements for Staff Travel. This decision seeks approval from Cabinet to allow the Assistant Director of Financial Services, to formally opt-in to this regional procurement solution, so that all the Councils and Your Homes Newcastle’s travel requirements can be purchased through this Contract. The Framework Agreement is for 48 months commencing 1 August 2020 with 2 x 12-month options to extend.</p>	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	phone	0191 211 5115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Public or private/ reasons if private</b>	<p><b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	



	<b>July 2020</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Deputy Leader and Resources	20 July 2020
		Ward: All	
<b>What about</b>	<b>Additional Procurement Arrangements Awarded under the TTPL Partnership Agreement:</b> The North East Procurement Organisation (NEPO) have procured and awarded a number of Framework Agreements under the transport partnership arrangement, for the use by their 12 Member Authorities. This decision seeks approval to formally opt-in to use these procurement solutions to allow the Council and Your Homes Newcastle to call-off from various procurement solutions for all transport requirements.		
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Mark Nicholson, Assistant Director Financial Services	
	Phone	0191 211 5115	
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<p><b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b> Portfolio: Deputy Leader and Resources Ward: All	July 2020
<b>What about</b>	<b>Interpreting and Translation Framework Agreement:</b> we are undertaking a competitive procurement process and this decision seeks approval to award a 4-year Framework Agreement (24 months with 2 x 12-month options to extend) commencing April 2020, to provide the Council and Your Homes Newcastle interpreting and translation services.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tom Warburton, Director of City Futures
	Contact Officer	Paul Robertson, Service Manager Communications and Engagement
	phone	0191 277 8810
	email	<a href="mailto:paul.robertson@newcastle.gov.uk">paul.robertson@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	Cabinet	Portfolio: Housing
		Ward: All
<b>What about</b>	<b>IP Based Door Entry System - Maintenance &amp; Repair Contract:</b> This report seeks for approval to call off from the ESPO Security and Surveillance Equipment/Services Framework which has been awarded until April 2022. The Framework was competitively tendered and covers a wide range of Security equipment and Services including door entry systems. The contract will be used by the In-House Repairs and Maintenance Team and Your Homes Newcastle.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Michelle Percy, Director of Place
	Contact Officer	Amanda Senior, Head of Fairer Housing
	phone	0191 277 7862
	email	<a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b>	Portfolio: Environmental and Regulatory Services
		Ward: All
<b>What about</b>	<b>Waste Compactor and Machine repairs and maintenance:</b> we are in the final stages of a competitive procurement process this decision seeks approval to delegated authority to award a 24-month Contract with a further option to extend for 24 months, in consultation with the Cabinet Member for Environment. The new contract is due to commence in April 2020, to supply Waste Compactor and Machine repairs and maintenance.	
<b>Information available to the decision maker</b>	Confidential report: A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Christine Herriot, Director of Operations and Regulatory Services
	Contact Officer	Mick Murphy, Head of Service Local Services and Waste Management
	Phone	0191 278 3140
	email	<a href="mailto:mick.murphy@newcastle.gov.uk">mick.murphy@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: 3) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 4) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Cabinet</b> Portfolio: Deputy Leader and Resources Ward: All	20 July 2020
<b>What about</b>	<b>NEPO 208 – Vehicle Parts and Lubricants</b> - The North East Procurement Organisation (NEPO) has undertaken a collaborative procurement exercise on behalf of its 12 Member Authorities, to put in place contractual arrangements for Vehicle Parts and Lubricants. The Framework Agreement is for 48 months which commenced 1 January 2020 and this decision seeks approval to formally opt-in to this regional arrangement.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	phone	0191 211 5115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below: <ol style="list-style-type: none"> <li>1. The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2. In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	

	<b>July 2020</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Decision:</b> Deputy Leader and Cabinet Member for Resources, Cllr McCarty	Portfolio: Deputy Leader and Resources	July 2020
		Ward: all	
<b>What about</b>	<b>Stephenson Quarter hotel:</b> The report will provide an update on the impact of Covid-19 on the financial performance of the hotel and the council's loan.		
<b>Information available to the decision maker</b>	<b>Confidential report:</b> A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources	
	Contact Officer	Mark Nicholson, Assistant Director Financial Services	
	phone	(0191) 211 5115	
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<p><b>Private</b> – the press and public will be excluded from the meeting when considering the report that contains exempt information, as detailed below.</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Decision:</b> Director of Adult Social Care and Integrated Services, Alison McDowell	Portfolio: Health and Social Care
		Ward: NA
<b>What about</b>	<b>COVID-19 Hospital Discharge service:</b> This Council is seeking to put in place a negotiated contract for a COVID-19 Hospital Discharge Service in conjunction with Newcastle Gateshead Clinical Commissioning Group (NECCG). This service will support efficient hospital discharge and prevent hospital admissions during the COVID-19 pandemic. The contract will be for an initial 3-month period (22/04/2020-31/07/2020) with 3 x 1-month options to extend up to 31/10/2020, up to a maximum value of £768,000.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Alison McDowell, Director of Adult Social Care and Integrated Services
	Contact Officer	Angela Jamson, Head of Integrated Services
	phone	0191 211 6043
	email	<a href="mailto:Angela.jamson@newcastle.gov.uk">Angela.jamson@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – The report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2020</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Decision:</b> Judith Hay, Director for Children, Education and Skills	Portfolio: Education and Skills	July 2020
		Ward: All	
<b>What about</b>	<b>Expanding Fostering Arrangements:</b> A delegated decision is sought to increase the capacity of the Foster a Future service with the establishment of a fifth tier of foster care for the most vulnerable children and young people.		
<b>Information available to the decision maker</b>	A detailed report will be available to the public at least 5 days before the decision is made and such other documents as may be relevant to the decision as are required. Part of the report will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Judith Hay, Director Children, Education and Skills	
	Contact Officer	Jayne Forsdyke, Assistant Director Children's Social Care	
	phone	0191 211 6470	
	email	<a href="mailto:jayne.forsdyke@newcastle.gov.uk">jayne.forsdyke@newcastle.gov.uk</a>	
<b>Public or private/reason if private</b>	<p><b>Public and Private</b> – it is expected that the report may contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 below of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		



## Officer Delegated Key Decisions (Award of Contracts)

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Linda Scott, Service Manager Democratic Services Portfolio: Deputy Leader and Resources Ward: All	July 2020
<b>What about</b>	<b>Retrospective Expenditure for 005591 – Election and Electoral Registration Printing:</b> At the start of the Contract in July 2016 only three citywide elections and the Police and Crime Commissioner election were planned between 2017 and 2020. With the addition of the Parliamentary election in 2017, the Combined Authority Mayoral Election, the European Parliamentary Election, the Police and Crime Commissioner byelection, and the Parliamentary election all in 2019, expenditure has significantly increased. Most of these additional costs will be reclaimed from central government.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne, NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Linda Scott, Service Manager Democratic Services
	phone	0191 211 5159
	email	<a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a>
<b>Public or private/reason if private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Tony Kirkham, Director of Resources	Portfolio: Deputy Leader and Resources
		Ward: All
<b>What about</b>	<b>Removal and Storage Services:</b> We are undertaking a competitive procurement process and this report seeks approval for a delegated officer decision to award a Framework Contract which will run for a maximum period of 48 months (24 months with an option to extend for 2 x 12 Months). This framework will cover the Provision of clearance, removal, storage and disposal services for domestic / residential properties, abandoned/void properties, garages and Council offices and buildings.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	Phone	0191 2115115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Mark Nicholson, Assistant Director Financial Services Portfolio: Deputy Leader and Resources Ward: All	July 2020
<b>What about</b>	<b>NEPO201 – Tyres and Associated Services</b> - this report is to seeks approval to formally opt-in to a regional Framework Agreement that the North East Procurement Organisation (NEPO) has undertaken and awarded for the use of its 12 Member Authorities. The Framework Agreement is for 48 months and the Council will use this procurement arrangement for the supply, repair and fitting of Tyres.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	Phone	0191 2115115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Mark Nicholson, Assistant Director Financial Services Portfolio: Deputy Leader and Resources Ward: All	July 2020
<b>What about</b>	<b>Disabled Adaptation - Interim contract for Stairlifts, Ceiling Track Hoists, Platform Lifts, Temporary Access Works and General Building Work</b> - It has been necessary to put the procurement exercise on hold for 06945 Adaptation Services Framework Agreement until autumn 2020 due to Covid-19 lockdown. Providers were notified in March that we would not be progressing with the tender process until Autumn 2020 therefore, it has been necessary to put in place short term interim arrangements to maintain service delivery. This decision seeks approval to award a six-month Contract from 1 October 2020 until 31 March 2021, to allow new procurement arrangements to be put in place, in-line with the agreed recommendations of the Commissioning Model published on 27 March 2020.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne, NE1 8QH	
<b>Report Author</b>	Director	Tony Kirkham, Director of Resources
	Contact Officer	Mark Nicholson, Assistant Director Financial Services
	phone	0191 211 5115
	email	<a href="mailto:mark.nicholson@newcastle.gov.uk">mark.nicholson@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	

	<b>July 2020</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Mark Patton Assistant Director of Education and Skills	Portfolio: Education and Skills	July 2020
		Ward: All	
<b>What about</b>	<b>Speech and Language Therapy Services for Children and Young People in Newcastle:</b> This decision seeks permission to enter into a Section 75 agreement with Newcastle Clinical Commissioning Group to jointly commission a speech and language therapy service with the current Provider, Newcastle upon Tyne Hospitals NHS Foundation Trust, for children and young people in Newcastle.		
<b>Information available to the decision maker</b>	Confidential report: A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Judith Hay, Interim Director of Children, Education and Skills	
	Contact Officer	Mark Patton, Assistant Director, Education and Skills	
	Phone	0191 211 6324	
	email	<a href="mailto:mark.patton@newcastle.gov.uk">mark.patton@newcastle.gov.uk</a>	
<b>Reason decision to be made in private</b>	<p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> David Theobald, Assistant Director Capital Investment	Portfolio: Employment and Culture Ward: All July 2020
<b>What about</b>	<b>City Centre Core Retail Transformation Programme: Landscape Architect:</b> we are in the early stages of a restricted procurement process and this decision seeks approval to award a 36-month Contract (24 Months plus 1 x 12 month option to extend), to appoint a Lead Designer for the Retail Core Transformation Programme. The selected organisation will require the skills, resources and experience to provide this service, and play a central role in the successful delivery of the Council's ambitious Transformation Programme tailored to Northumberland Street and the adjoining streets in the retail sector.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne, NE1 8QH	
<b>Report Author</b>	Director Michelle Percy, Director of Place	
	Contact Officer David Theobald, Assistant Director Capital Investment	
	phone 0191 277 7040	
	email <a href="mailto:david.theobald@newcastle.gov.uk">david.theobald@newcastle.gov.uk</a>	
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: - <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Robert Hamilton, Economic Development Principal Advisor Portfolio: Employment and Culture Ward: All	July 2020
<b>What about</b>	<b>Newcastle Helix Incubator and Accelerator</b> – we are in the final stages of an open procurement process and this decision seeks approval to award a 36-month Contract <b>to provide</b> business support alongside facilities management at the Helix Incubator. The Helix Incubator and Accelerator will provide support to high growth start up and scale up businesses who will benefit from working with the wider innovation assets and other businesses on Helix and elsewhere in the North East region to develop new products and services to small and medium sized enterprises. This successful organisation requires the skills, resources and experience to provide this service, and play a central role in the successful delivery of the transformational programme of commercial, academic and residential led economic development and innovation.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne, NE1 8QH	
<b>Report Author</b>	Director Tom Warburton, Director of City Futures Contact Officer Robert Hamilton, Economic Development Principal Advisor phone 0191 277 8947 email <a href="mailto:rob.hamilton@newcastle.gov.uk">rob.hamilton@newcastle.gov.uk</a>	
<b>Public or private/ reason if private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: - 1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and 2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.	



	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Amanda Senior, Head of Fairer Housing Portfolio: Environmental and Regulatory Services Ward: All	July 2020
<b>What about</b>	<b>NEPO – Framework for Demolition Works and Associated Services and Asbestos Management:</b> we are in the process calling-off from this NEPO Framework Agreement, to out in place a Call-off Contract for the removal of asbestos and demolition of two tower blocks – Hexham House and Titan House.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Directorate	Michelle Percy, Director of Place
	Contact Officer	Amanda Senior, Head of Fairer Housing Unit
	phone	0191 277 7862
	email	<a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a>
<b>Reason decision to be made in private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	

	<b>July 2020</b>	<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Amanda Senior, Head of Fairer Housing Portfolio: Housing Ward: All	July 2020
<b>What about</b>	<b>Housing Delivery Partnership Framework: Chapel Park Middle School:</b> A further competition was run under this Framework Agreement for the above scheme. The procurement process is now complete, and an approved Provider appointed to this Framework Agreement has been selected. In order to finalise contractual arrangements this decision seeks approval to award a Call-off Contract to commence works.	
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information so will not be made available to the public and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.	
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH	
<b>Report Author</b>	Directorate	Michelle Percy, Director of Place
	Contact Officer	Amanda Senior, Head of Fairer Housing Unit
	phone	0191 277 7862
	email	<a href="mailto:amanda.senior@newcastle.gov.uk">amanda.senior@newcastle.gov.uk</a>
<b>Public or private/reasons if private</b>	<b>Private</b> – the report will contain exempt information, as detailed below: <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to the “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adversely affect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>	

	<b>September 2020</b>		<b>Key</b>
<b>Who will decide and when</b>	<b>Delegated Officer:</b> Michelle Percy, Director of Place	Portfolio: Employment and Culture	September 2020
		Ward: All	
<b>What about</b>	<b>Central Gateway Phase 2 Enabling Works:</b> we are in the final stages of a competitive procurement process and this report seeks approval to award a Contract which will run for a period of 12 months for the Improvement works to Newcastle Central Station and connected areas.		
<b>Information available to the decision maker</b>	A detailed report which will contain exempt information and such other documents as may be relevant to the decision as are required. The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public.		
<b>Contact details for copies of documents</b>	Service Manager Democratic Services <a href="mailto:linda.scott@newcastle.gov.uk">linda.scott@newcastle.gov.uk</a> Phone 0191 211 5159 Newcastle City Council Civic Centre, Barras Bridge Newcastle upon Tyne NE1 8QH		
<b>Report Author</b>	Director	Michelle Percy, Director of Place	
	Contact Officer	David Theobald, Assistant Director Capital Investment	
	Phone	0191 277 7040	
	email	<a href="mailto:david.theobald@newcastle.gov.uk">david.theobald@newcastle.gov.uk</a>	
<b>Reason decision to be made in private</b>	<p><b>Private</b> – the report will contain exempt information, as detailed below:</p> <ol style="list-style-type: none"> <li>1) The report will contain “exempt” information which falls within paragraph 3 of part 1 of schedule 12A to the Local Government Act 1972); and</li> <li>2) In relation to “exempt” information, it has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because disclosure would adverse effect the authority’s ability to manage its commercial financial and business affairs.</li> </ol>		